

**STAGE
DOORSD1**

www.stagedoor1.com

RESIDENT YOUTH THEATRE AT
COWBRIDGE MARKET THEATRE
FROM JANUARY 2022

STAGE DOOR 1 YOUTH THEATRE

INFORMATION PACK



 C.A.D.S.
MARKET THEATRE

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DEAR APPLICANT

Thank you for your interest in Stage Door 1 Youth Theatre.

Stage Door 1 Youth Theatre was created in 2007 to provide an avenue for children from all social backgrounds to be able to increase their confidence, creativity and consideration for others through the medium of drama, dance, song and musical theatre.

From humble beginnings with around eight children, we now have a membership in excess of sixty young people aged from 4 to 18, rehearsing and performing at least three shows each year. There are also opportunities for our members to take part in performances for local events, plays, and showcase evenings.

In 2021, we became the Resident Youth Theatre at Cowbridge Market Theatre, which has allowed us to offer even greater rehearsal and performance opportunities to theatrical family. We want to say a big 'thank you' to Cowbridge Amateur Dramatics Society for helping us achieve this.

SD1 Youth Theatre's continued growth and success is the result of a dedicated team who strive to create visionary performances, whilst maintaining an unfaltering commitment to the individual needs of all our members. This success also arises through working together as a group, including the participation of our members, parents, volunteers, supporters and our wider community.

We look forward to welcoming you to SD1 Youth Theatre in the near future!



Kind Regards,
Ali and Kyle
Artistic Director
Musical Director



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INTRODUCING SD1!

OUR MISSION

Youth theatre is one of the most creative, inspiring, dynamic and powerful ways of making a difference to a young person's life.

We aim to provide a safe, accessible and open forum in which young people can express themselves whilst learning about and creating theatre. Our work provides a creative voice whilst developing theatre skills and building confidence.

We believe that theatre by young people should aspire to the highest standards in terms of process and product. We want to make theatre for audiences old and new, that is dynamic, challenging and honest.

After all, if you can't be brave when you're young, when can you be?!

In line with our mission, we aim:

- To provide a safe and inclusive service for all young people in the community, irrespective of culture or social background.
- To build and improve the confidence, self-esteem and self-respect of our members through theatre practice and creative learning.
- To raise awareness and respect of our community and those who live in it through cultural understanding, creative judgement, collaborative practice and interaction.
- To give young people the opportunity to perform and learn about the theatre environment in a safe and welcoming setting.
- To promote team work and positive relationships with peers, adults and the community.



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FREQUENTLY ASKED QUESTIONS

Who? When? Where?



SD1 Youth Theatre meet every Saturday in Cowbridge Market Theatre.
Our classes are split as follows:

INFANT GROUP	9:00 - 10:00am	Ages 4-8
JUNIOR GROUP	10:00-11:30am	Ages 9-11
SENIOR GROUP	11:30 - 1:00pm	Ages 12-19



We accept applications to join SD1 Youth Theatre throughout the year. However, we will always take into account the timing of our productions when accepting new members.

Due to the structure of the classes and taking into consideration the hard work required by our members to put on a production, we may suggest that you wait until after a performance has happened before you join a group. Please contact us for more information about this.



Cost?

Fees for attending SD1 Youth Theatre are:

INFANT GROUP	Annual Cost: £288	Monthly Cost: £24
JUNIOR GROUP	Annual Cost: £384	Monthly Cost: £32
SENIOR GROUP	Annual Cost: £384	Monthly Cost: £32

Our competitive fees cover all benefits of membership: they help to cover the costs of rehearsals but also cover administration fees, insurance costs and contribute towards production budgets, including costume hire.

Fees are payable by standing order in advance on the 1st of each month. There is no per-session fee, and therefore we cannot offer refunds for missed sessions.



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FREQUENTLY ASKED QUESTIONS

Auditions?



There are no auditions for anyone to become members of SD1 Youth Theatre. Your membership depends solely on your desire to explore drama, dance and musical theatre, not on your ability to act, dance or sing.



Auditions are a really important process of being able to cast a show, and therefore we give all of our members the opportunities to audition for lead roles in our performances. We are very careful to make sure that auditions are conducted in a supportive manner, and feel that this gives us all the best opportunity to see what our performers are capable of.



On the whole, parts are allocated to the performers who are best for that role. The final decisions will be with the Artistic Director, Musical Director and the audition panel, who will make their decision based on the needs of both the production and the development of each member of the group.



Rehearsals?

We expect members to attend all weekly sessions unless unavoidable circumstances arise. If something does come up, please let us know as soon as possible, so that we can plan around your absence and minimise disruption to the rest of the group.

This is of particular importance when we are rehearsing for a production, as although it is very exciting, it is also hard work. There will be lines and moves to be learnt and rehearsals require a lot of concentration. If someone is late, absent, or has not learnt their lines on time, everyone else in the group, who have all made great efforts to be ready, will suffer. Members and parents are expected to take punctuality and reliable attendance to rehearsals very seriously.

Members should wear appropriate clothing for rehearsals at all times. T-shirts and tracksuit trousers or leggings, with sensible footwear, are ideal. Although not a stipulated requirement, SD1 Youth Theatre hoodies and t-shirts are available: please ask for pricing.



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FREQUENTLY ASKED QUESTIONS

Taster Sessions?



We can arrange for you to attend a SD1 rehearsal where you can meet the staff team and the other members in your group, to see what is involved in SD1 sessions.

Taster sessions are completely free, and there is absolutely no obligation to join following your taster session.

To organise a free taster session, just email ali@stagedoor1.com, or go to the 'JOIN SD1' page on our website: www.stagedoor1.com.

How do I join?

1. Contact Ali to arrange a free taster session - email ali@stagedoor1.com, or send us a message through our 'JOIN SD1' page on our website: www.stagedoor1.com.
(You can also contact us via our social media pages, listed at the bottom of this page)
2. Ask for clarification about anything you are unsure about, and ask any questions that you may have.
3. Fill In a registration form and pass it back to us during a rehearsal.
4. Set up a standing order to pay your fees.
5. Attend rehearsals regularly and have a fantastic time singing, dancing and acting!



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DATA COLLECTION (GDPR)

According to General Data Protection Regulations (GDPR) that came into effect in May 2018, Stage Door 1 acts as a controller and a processor of your personal data.

Alison Withers and Harry Withers hold the responsibility for Stage Door 1's compliance with data regulations. If any of these policies or procedures change, or we discover any breach in the ways in which we process or control your data, you will be notified within 72 hours.

The following document summarises the ways in which we obtain and use your data.

Gathering, Storing and Using your Personal Data

- At Stage Door 1, we gather personal data for the purposes of sharing information with our members and their parents/carers. As such, we do not currently have an obligation to be registered with the ICO.
- Your personal data is obtained through the registration form that you complete when your child becomes a member of Stage Door 1.
- Email addresses are used as the main form of communicating information, such as rehearsal schedules/notices.
- Our members' dates of birth are collected upon registration to endure that they are grouped age-appropriately.
- Upon registration, we also request your consent to use photographs or video images of your child's activities in Stage Door 1 for promotional / social media purposes.
- Contact telephone numbers and email addresses are stored electronically as part of our registers of attendance. The Stage Door 1 team (anyone with a stagedoor1.com email address) has access to these records through a cloud platform, so that they can be accessed in the event of needing to contact parents/carers immediately.
- Addresses / schools attended are requested on your registration forms, but are not stored electronically. Paper copies of your registration forms are stored with other important documentation pertaining to Stage Door 1, such as insurance documentation and financial records, in a locked filing drawer.
- We do not collect or record any sensitive personal data, e.g. political standpoints, religious views, sexual orientation etc.
- Stage Door 1 do not have access to any of your bank account details: as membership fees are paid by standing order, the only information we can access is the account holder's name and reference number given for the standing order (we have requested that you use your child's name as the reference number).
- Your personal information is stored with us for as long as your child is a member of Stage Door 1. Your personal information will be deleted from our records within 3 months of your child ceasing to be a member of stage door 1 anymore (when you have notified us that they are no longer a member and your fees payments are no longer being made).
- We never share your personal data with third parties. If a need ever arises for this, we will obtain your written consent.

Changing, Removing or Accessing your Personal Data

- If any of your personal or contact details change, it is your responsibility to notify us, so that we can contact you with key information/in the event of an emergency.
- If, at any point, you wish to withdraw your consent for us to store and use your personal data as outlined in this document, please notify us via email, using ali@stagedoor1.com.
- You have the right to ask to see the data that we hold about you/your child. We will provide this for you within 30 days of your request.

In order to comply with the new GDPR regulations, we would like to request your consent for us to hold and store your personal details / contact information in the ways set out above. If you do consent, please sign in the space below, and date as relevant.

Signed: Date:

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Please complete this form in **BLACK PEN**, and **BLOCK CAPITALS**.

YOUNG PERFORMER – REGISTRATION								
SD1 Youth Theatre	Day	Time	Fees		Please Tick	2 nd Sibling Discount	3 rd Sibling Discount	Additional Siblings Discount
			Annual	Monthly S/O				
INFANT GROUP (ages 4-8)	Saturday	9-10am	£288	£24	SD1 Infants <input type="checkbox"/>	10% (£21.60 p/m)	25% (£18 p/m)	50% (£12 p/m)
JUNIOR GROUP (ages 9-11)		10-11.30am	£384	£32	SD1 Juniors <input type="checkbox"/>	10% (£28.80 p/m)	25% (£24 p/m)	50% (£16 p/m)
SENIOR GROUP (ages 12-19)		11.30-1pm	£384	£32	SD1 Seniors <input type="checkbox"/>	10% (£28.80 p/m)	25% (£24 p/m)	50% (£16 p/m)

Standing Orders are payable to SD1 on 1st each month, using the following details:
 Bank: HSBC
 Sort Code: 40-18-18
 Account Number: 21838679

YOUNG PERFORMER – PERSONAL INFORMATION							
Surname				First Name			Middle Initial/s
Preferred Name (known as)				Gender	MALE <input type="checkbox"/>	FEMALE <input type="checkbox"/>	PREFER NOT TO SAY <input type="checkbox"/>
Date of Birth			Age at present			First Language	
Address							
Town			County			Postcode	
Phone			E-mail Address				
School Name					Current School Year		

DETAILS OF PARENT / GUARDIAN / CARER			
Name			Relationship to Young Performer
Contact Number			E-mail Address

MEDICAL NEEDS AND EMERGENCY CONTACT DETAILS			
Any special needs (medical or other relevant information)			
In the event of SD1 Youth Theatre being unable to contact the parent / guardian / carer named above in an emergency, please nominate a second responsible adult who we could contact.			
Name			Relationship to Young Performer
Contact Number			

Please complete this form in **BLACK PEN**, and **BLOCK CAPITALS**.

SD1 YOUTH THEATRE CONDITIONS

We recognise and take seriously our duty of care with regards to our policies and procedures that are designed to ensure the safety of children and young people in our care.

Parental Consent

- I give permission for the person named in this registration form to participate in SD1 Youth Theatre activities delivered by the SD1 Youth Theatre team and visiting artists.
- I recognise that while the SD1 Youth Theatre team will exercise careful supervision of the young people in their charge, they cannot be held responsible for any incidents that arise due to the young person's own negligence or inappropriate behaviour.
- I understand that the SD1 Youth Team are responsible for the participants during the session time.
- *Outside of session times we cannot guarantee supervision so please do not leave children on the premises before the session starts unless they are accompanied by a member of the SD1 Youth Theatre team.*
- *it is very important that parents / guardians collect their child at the agreed finishing time of the session.*
- *We request that all participants below the age of 16 are picked up from the rehearsal premises.*

Data Protection

We would be grateful if you would give us permission to take photographs and/or video recordings of your child during SD1 rehearsals and performances, so that we can use these in our printed and online publicity. Please inform us immediately if you do not agree to this.

I grant SD1 full rights to use images of my child resulting from photography/video filming, and any reproductions or adaptations of the images for fundraising, publicity or other purposes to help achieve the group's aims.

This might include (but is not limited to), the right to use them in printed and online publicity, social media, press releases and funding applications.

The information that you have provided will be stored by SD1 Youth Theatre and will not be shared with any other parties.

I have read and understood the above conditions and by signing this form, I agree to these terms and conditions.

Signature

Printed Name

Date

Relationship to Applicant